



Elmwood Cemetery

Perth Cemetery Company
Phone: 613 267 7450

165 Dufferin Road
Web: elmwoodcemeteryperth.ca

Perth, Ontario K7H 3B4
E -mail: info@elmwoodcemeteryperth.ca

Interment Authorization

Deceased information

Date: (dd/mm/yyyy) _____

Name: _____
First Middle Last

Address: _____ City/Province: _____

Date of birth (dd/mm/yyyy): _____ Date of death (dd/mm/yyyy): _____

Place of birth: _____ Place of Death: _____

Maiden Name: _____ Marital Status: _____

Spouse/Partners Name: _____ Date of Death (if applicable) (dd/mm/yyyy): _____

Interment Type

Full Burial:() Wood:() Metal:() Vault:() To be lowered during service:()

Cremation:() In-ground:() Niche:() Wood:() Metal:() Stone:() To be lowered during service:()

Interment Service

Date (dd/mm/yyyy): _____ Arrival time at cemetery gate: _____ AM/PM

Name of Interment Rights Holder: _____ Lot /Niche Location: _____

Will the funeral director and/or clergy attend at the graveside: Yes ___ No ___

Clergy: _____ Telephone: _____

Funeral Home: _____ Funeral Director: _____

Telephone: _____

Authorization

This authorization acknowledges that the information provided by me is accurately reflected herein and that the use, memorialisation and visitation of a lot or niche in Elmwood Cemetery is subject to the Elmwood Cemetery By-Laws as they may be in effect at the time of interment or as may be amended from time-to-time thereafter.

The cemetery expects all payments to be made by cash, e-transfer, bank draft or cheque within 15 days following receipt of our invoice. Any surcharges will be invoiced to the deceased's estate or estate trustee after the date of interment.

I certify that I am the legally authorized representative of the above named deceased. Further I certify that I have full legal right to authorize use of the above identified lot, do hereby authorize the interment of the above named deceased. **I accept all responsibility for all costs associated with this authorization.** I agree to indemnify and hold harmless the Perth Cemetery Company, its officers and employees, from liability, costs, expenses, or claims resulting from this authorization.

Name: _____ Relationship to Deceased: _____
Signature Print Name

Address: _____ City/Province: _____

Postal Code: _____ Telephone: _____ E-mail: _____

Executor (Estate Trustee)

(please complete if you are not the next-of-kin and the executor)

Name: _____ Executor

Address: _____ City/Province: _____

Postal Code: _____ Telephone: _____ E-mail: _____



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Interment Authorization — Completion Guidelines

Deceased information

Please complete this as accurately as possible. This will ensure that the data matches the burial certificate or cremation certificate which is required prior to interment. It will also provide more accurate data which could assist in future genealogical searches, etc.

Interment Type

This will assist us in making the correct preparations for interment.

Interment Service

It is important that we know the time that the interment party will arrive at the cemetery. We can then avoid conflict with any other services that may be in progress and it ensures that we can have the preparations on time. We expect that the service will be completed in approximately one hour and schedule the closing shortly after that time. Your arrival must be no later than 3pm. If the arrival of the interment party is delayed or if they should stay for additional time, there will be a surcharge to our fees to compensate for our waiting time. If you are delayed, please notify the Cemetery Manager as soon as possible.

In order to be interred at Elmwood there must be approval from a Rights Holder to use a specific lot. Ideally, the original of the Interment Rights Certificate can be attached to this form, but if it is not available we need the name of the Rights Holder and any other information such as lot / niche number, date of purchase etc to help us confirm the correct lot. If you do not have a Rights Holder Certificate or other confirmation of a lot / niche number, a lot can be purchased at the time this form is completed.

Authorization

By completing and signing this authorization form you become liable for all charges related to the interment. Where possible, we will invoice in advance of the interment and **expect all payments to be made by cash, e-transfer, bank draft or cheque within 15 days following receipt of our invoice.** Any surcharges will be invoiced to the person authorizing the interment after the date of interment.

Under most circumstances invoices for funerals, interments etc. can be paid from an estate even if the estate is not finalized. Interest is charged on overdue accounts after 30 days. If you have a pre-paid funeral plan which includes cemetery services, please provide details of the funeral director administering the plan.

We request your email address to allow us to send out your invoices electronically, and to liaise with you for any queries that may arise. We do not provide any personal data to any third party except for the data required by law related to the deceased.